# The American University of Kurdistan Policy of Student Records

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### I. INTRODUCTION

a. Authority: The Board of Trustees (herein referred to as "Board") at The American University of Kurdistan (herein referred to as "AUK" or "University") is authorized to establish rules and regulations to govern and operate the University and its programs.

#### 3. Access to Academic Records:

The Admissions and Registration Department, Academic Advisors, College Deans and Chairs, and students should have access to the relevant student academic record.

Scholarships, sponsors, accreditation bodies, and other higher education institutions may request student academic records.

Students can use the Student Self-Service to view their academic records and general directory information to dispute its accuracy.

The Admissions and Registration Department is responsible for resolving all disputes regarding the accuracy of student academic records.

### 4. Academic Transcripts

The format and content of the Official Academic Transcript follow international standards of academic transcripts: